

Sedlescombe Parish Council

To: All Parish Councillors

You are hereby summoned to attend the Full Council Meeting of the Parish Council on Tuesday 20th October 2026 at 18:30 CR2.

Council Meeting Agenda

Signed: *Jackie Scarff*

Clerk to Sedlescombe Parish Council

13/10/2026

07531 065469 / clerk@sedlescombe.org.uk

Public Questions:

In accordance with **Standing Orders** ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda**.

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

1. To receive apologies and reasons for absence in accordance with The Local Government Act 1972 S85 (1)
2. To consider accepting the apologies.
 - a. Other absences to note
3. Disclosure of Interests:- In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct
 - a. Disclosable Pecuniary Interests
 - b. Other Interests (Non-Pecuniary)To consider granting any dispensations.
Nb: Any changes to the register of interests should be notified to the clerk immediately.
4. Exclusion of the Public: - To exclude the public & press for a particular item the following resolution must be passed.
'Under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'
5. To receive the minutes of the meeting of **15th September 2026** to be considered for approval and signed as a true record.

Business to be transacted.

6. To agree to submit a representation to the Rother District Council Regulation 19 and agree how the response will be formulated to be able to respond no later than Tuesday 24th November 2026.
7. To consider a quote to decorate the inside of the sports pavilion.
8. To consider switching the current server based Rialtas software to the web-based version and agree any actions required.
9. To receive an update from the Neighbourhood Plan Review Committee and agree any actions required.

10. To receive an update on the traffic calming project and agree any actions required.
11. To hear an update on the devolution of the carpark and toilets and agree any actions required.
12. To note the outstanding resolutions and agree any actions required.
13. To review for approval the councils Data Mapping and agree any actions required.
14. To agree that the clerk source GDPR training for the whole council.
15. To discuss any actions required for the Remembrance Day Church service.
16. To discuss the sending of Christmas Cards to the volunteers, to agree whether to send printed parish council cards or to sign up to Jacqui Lawson and mail a virtual card.
17. To discuss the arrangements for the Christmas Tree and Christmas lights for the Green and agree any actions required.
18. Finance Matters
 - a. To receive the Statement of Accounts to 30 September 2026 for noting.
 - b. To receive the bank statements and corresponding bank reconciliations to 30 September 2026 for noting.
 - c. To receive a list of payments made in September 2026 for noting
 - d. To agree the payment of invoices received since the last meeting.
 - e. To receive the external auditors report for noting and agree any actions required.
 - f. Cllrs to satisfy themselves that in accordance with the councils Financial Regulations 3.7-3.10 and the SAPPP Practitioners guide paragraph 4.11 the internal auditor is independent, individually, financially and professionally.
 - g. To agree that the clerk can book the interim audit with the internal auditor.
 - h. To note that the Local Govt Pay review for the year ending March 2027 has been set at 3.3% and the clerk will notify the payroll provider for action.
 - i. To agree to transfer £50,000 from Unity Trust Bank to The Public Sector Fund (CCLA)
19. To note that the next meeting is the Finance Executive Committee on Tuesday 17th November 2026, CR2 in Sedlescombe Village Hall

Circulation to all Councillors.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

[Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded \(photograph, film or audio recording\) at the meeting, by any person present.](#)

A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Sedlecombe Parish Council

Bank - Cash and Investment Reconciliation as at 30 September 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2026	Unity Trust	84,213.13	
30/09/2026	CCLA Deposit fund	155,401.68	
			238,956.79

Receipts not on Bank Statement

0.00

Closing Balance

238,956.79

All Cash & Bank Accounts

1	Barclays Current Bank A/c	0.00
2	BarclaysActive Saver	0.00
3	West Bromich	0.00
6	Unity Trust Bank	83,555.11
7	CCLA	155,401.68
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	238,956.79

**Bank Reconciliation Statement as at 30/09/2026
for Cashbook 7 - CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA Deposit fund	30/09/2026		155,401.68
			<u>155,401.68</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			155,401.68
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			155,401.68
		Balance per Cash Book is :-	155,401.68
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Statement of Account

Mrs Jackie Scarff
The Red House
Lower Street Ninfield
TN33 9ED

5 October 2026

Account name: **Sedlescombe Parish Council**
Account number: **PS1008576-001**
Statement period: **31/08/2026 to 30/09/2026**

Account summary

Total valuation as at 30 September 2026 **£155,401.68**
Total valuation as at last statement at 31 August 2026 **£154,895.36**

Holdings as at 30 September 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	155,401.6800	£1.00	£155,401.68
			Total value
			£155,401.68

Transactions for the period from 31 August 2026 to 30 September 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
02/09/2026	Income Reinvestment	506.3200	£1.0000	£506.32

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088), part of the Jupiter Group, is authorised and regulated by the Financial Conduct Authority. Registered address: The Zig Zag Building, 70 Victoria Street, London, SW1E 6SQ.

The average Fund yield for this period was 3.86% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
Sep 2026	02/10/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£492.77	PS1008576-001

All CCLA forms are available on our website: **www.ccla.co.uk/resources/client-documentation**. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on **www.ccla.co.uk/glossary**. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at **clientservices@ccla.co.uk**.

**Bank Reconciliation Statement as at 30/09/2026
for Cashbook 6 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust	30/09/2026		84,213.13
			<u>84,213.13</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			84,213.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			84,213.13
		Balance per Cash Book is :-	84,213.13
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/09/2026 for Cashbook No 7 - CCLA

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/09/2026			506.32	506.32		R 	Receipt(s) Banked
		<u>0.00</u>	<u>506.32</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/09/2026 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/09/2026	DD	4.28		4.28		R ☐	Yu Energy
02/09/2026	DD	13.35		13.35		R ☐	British Gas
07/09/2026	SO	10.00		10.00		R ☐	Castle Water
08/09/2026			6.00	6.00		R ☐	Receipt(s) Banked
15/09/2026	DD	46.80		46.80		R ☐	Beaming Ltd
16/09/2026	BACS	111.10		111.10		R ☐	Clerk
16/09/2026	BACS	84.00		84.00		R ☐	Geosphere Ltd
16/09/2026	BACS	14.83		14.83		R ☐	Jewson Ltd
16/09/2026	BACS	110.00		110.00		R ☐	Joanne Cosson Domestic
16/09/2026	BACS	23.00		23.00		R ☐	Sedlescombe Village Hall
16/09/2026	BACS	150.00		150.00		R ☐	G Anderson Building
16/09/2026	DD	1,000.00		1,000.00		R ☐	Herringtons Solicitors
16/09/2026	DD	91.11		91.11		R ☐	NEST Pensions
19/09/2026	DD	4.79		4.79		R ☐	Yu Energy
21/09/2026	SO	65.28		65.28		R ☐	Uniserve (South East) Ltd
21/09/2026	SO	1,150.00		1,150.00		R ☐	Clerk
28/09/2026	SO	566.91		566.91		R ☐	HMRC
30/09/2026	DD	22.89		22.89		R ☐	KLARNA
30/09/2026	DDR	7.00		7.00		R ☐	Unity Trust Bank
		<u>3,475.34</u>	<u>6.00</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date